

ARTICLE I, Name

The association will be called Christian Homeschoolers of Fountain Hills (CHFH). CHFH meets and operates in Maricopa County, Arizona.

ARTICLE II, Statement of Purpose

Christian Homeschoolers of Fountain Hills exists first and foremost to glorify the Lord Jesus Christ by aiding and supporting homeschool families as they train up their children in the Lord in obedience to Proverbs 22:6 and Deuteronomy 6:5-7. CHFH seeks to provide an atmosphere that will foster this training in all we say and do. Building relationships with God and others is the priority among CHFH members.

The purpose of CHFH is to support and encourage Christian families who choose to educate their children at home. Further goals are to educate and inform the public concerning homeschooling and provide assistance to new and existing families looking for a homeschool group to participate in.

CHFH provides a nurturing environment for families to interact and participate in activities with other families who are in agreement with the groups Statement of Faith and abide by the CHFH Bylaws. CHFH provides support, fellowship, social activities, field trips, and educational and cultural activities for member families.

ARTICLE III, Statement of Faith

The Scriptures

We believe that the scriptures of the Old and New Testaments are the Word of God, fully inspired without error and the infallible rule of faith and practice. The 66 books of God's Word are the foundation upon which the church operates and is the basis for which the church and life is governed. We believe that the Word of God supersedes any earthly law that is contrary to the Holy Scriptures (Isaiah 28:13; Nehemiah 8:8; John 17:17; II Timothy 3:16-17; Hebrews 4:12; I Peter 1:23-25; II Peter 1:3-4, 21).

The Trinity

We believe that there is one living and true GOD, eternally existing in three persons: The Father, the Son, and the Holy Spirit, equal in power and glory; that this triune God created all, upholds all, and governs all things (Genesis 1:1; Deuteronomy 6:4; Isaiah 44:8, 48:16; Matthew 28:19-20; John 10:30; Hebrews 1:3).

God the Father

We believe in the person of God the Father, an infinite, eternal, personal Spirit, perfect in holiness, wisdom, power and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all those who come to Him through Jesus Christ (Deuteronomy 33:27; Psalm 90:2, 102:27; John 3:16, 4:24; I Timothy 1:17; Titus 1:3).

God the Son

We believe in the person of Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings, his substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people and personal, visible return to earth (Isaiah 7:14; Micah 5:2; Matthew 1:23; Mark 16:19; Luke 1:34-35; John 1:1-2, 8:58,11:25; I Corinthians 15:3-4; I Timothy 3:16; Hebrews 1:8; I John 1:2; Revelation 1:8).

God the Holy Spirit

We believe in the person of the Holy Spirit, Who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ (John 16:8,11; Acts 1:8; Romans 8:26, 15:13,16; II Corinthians 3:18; Hebrews 9:14). We believe the Holy Spirit

indwells every believer in Jesus Christ and that He is an abiding helper, teacher, and guide (John 6:13, 14:16-17, 16:8-11; Romans 8:26). We believe in the Baptism with the Holy Spirit as a distinct and separate experience to that of regeneration, occurring either subsequent to or simultaneous with salvation, evidenced by a greater dynamic in the Christian's life, enabling that person to be a bold and more effective witness. The supreme evidence of the Spirit-filled life is the fruit of the Spirit, love. We believe in the present day ministry of the Holy Spirit in regard to the exercise of all biblical gifts of the Holy Spirit according to the instructions given to us (I Corinthians 12-14).

Sin

We believe that all people are sinners by nature and choice, falling short of God's standard and breaking His commandments – and therefore are under God's righteous judgment. Yet, God saves and gives new life to all who come to Him in repentance and faith, trusting in the Person and work of Jesus Christ. At the cross, Jesus Christ died in our place as our substitute, absorbing God's wrath that should have come upon us. Because Jesus died for the sins of the world the invitation to believe is open to all, and whoever desires may come unto Jesus for new life and the forgiveness of sins (Matthew 11:28; John 3:16; Acts 3:19, 20:21; Romans 3:23; Ephesians 2:1-3, 8-9; I John 2:2; Revelation 22:17).

Salvation

We believe that salvation is by grace, a free gift of God apart from works. Salvation involves repentance, a change of mind in respect to God and thus turning from one's own way to God's way. Salvation is through personal faith in the Lord Jesus Christ, and in Christ alone. All who receive Jesus Christ are regenerated by the Holy Spirit and become the children of God, and true salvation will be manifested by a changed life. We believe that salvation is not by any work we can do; including any work or practice in fulfilling the Old Testament law. (Ephesians 2:8-9, Mark 1:15, Acts 3:19, Acts 4:11-12, John 14:6, John 1:12-13, Galatians 3:26, 2 Corinthians 5:17, Galatians 2:21, Romans 3:28)

Marriage

We believe that God created man and that He created them male and female. As such, He created them different so as to complement and complete each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. Therefore, we affirm marriages in accordance with the Bible consistent with the Old and New Testament (Genesis 2:24; Matthew 19:4-6; John 4:16-18; Romans 1:18-32; I Corinthians 5:11, 6:9-11, 18-20, 7:1-3, 8-9; Galatians 5:19-21; Ephesians 5:3-7; I Timothy 1:9-11).

ARTICLE IV, Membership Eligibilities and Responsibilities

1. CHFH requires all families to have at least one parent agree with integrity with the association's Statement of Faith and indicate so on the CHFH Registration Form.
2. Membership with CHFH is open to those homeschooling at least one child. Membership must be affirmed annually by completing a Membership form with its attached waivers, which are legally binding documents, paying associated fees, and electronically signing agreement with the bylaws and Statement of Faith. Membership will only be renewed if the family is in good standing with the organization and not in breach of any policies, procedures, waivers or codes.
3. Members agree to support the position of CHFH as stated herein. Members further agree that conduct, language, dress, and media will be appropriate, in keeping with any statements within this document, while participating in CHFH activities, either in person or online. Members represent Jesus, CHFH, and homeschooling to the community at large.

4. Members must agree to keep all contact information of the other members in strict confidence.
5. Members with concerns and recommendations that need to be discussed at a Parent (PEP) Meeting or other association business meeting should contact the Chair at least four days prior to the meeting to have these things placed on the agenda. The agenda will be made available three days prior to the meeting.

ARTICLE V, Group Leadership Role Duties and Descriptions

1. Defined group roles shall consist of Chair, Co-Chair, Registrar, Secretary, Webmaster, Public Relations/Fundraising Coordinator, and a Treasurer who will work together to provide overall coordination of the group's activities. They are referred to as the CHFH Volunteer Leadership Committee. Additional roles may be added as needed and affirmed by the group according to ARTICLE VI and ARTICLE VIII.
2. The Chair shall schedule and oversee Parent (PEP) Meetings or other association business meetings, communicate with other leadership, present the members with opportunities that support the Statement of Purpose as they arise, represent the group in both federal and state concerns, and provide information to the group on issues related to homeschooling.
3. The Co-Chair shall assist the Chair with their duties. The Co-Chair shall schedule and oversee Parent (PEP) Meetings or other association business meetings at such times as the Chair is unable to do so.
4. The Registrar reviews applicant's qualifications for membership, contacts applicants, assists Volunteer Leadership Committee with the acceptance or denial of membership and communicates with applicant family.
5. The Secretary's duties may include, but are not limited to, assisting with meeting minutes, maintaining records including group decisions and membership, and assisting Chair and Co-Chair as needed. The Secretary should be present at all association meetings and commits to find a replacement if unable to attend.
6. The Webmaster is the administrator of the website. The person is responsible for revising web pages, ensuring that the link for membership application is operating properly, and communicating with the web host company.
7. The Public Relations/Fundraising Coordinator plans and directs the creation of material that will maintain or enhance the public image of CHFH. The coordinator campaigns to bring in donations for the CHFH association activities.
8. The Treasurer shall be responsible for accurate recording of the receipts and disbursements of the organization's funds and should report on the status of funds on a quarterly basis. The treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to the Volunteer Leadership Committee and the membership.
9. The Treasurer will maintain a list of membership dues and share information with the secretary for membership correspondence. The Treasurer is responsible for filing annual tax forms to include Form 990-N and any required returns. The Treasurer and a minimum of one other CHFH Volunteer Leadership Committee member shall have check signing authority, receive and disburse funds for the group, and shall maintain financial records.
10. Disbursement of any funds shall require two signatures on any financial instrument: one signature from the treasurer and one from a member of the CHFH Volunteer Leadership Committee.
11. Treasurer and a minimum of one member of CHFH Volunteer Leadership Committee shall have online and physical banking account access at all times.

12. Any expenditure over \$50.00 of CHFH funds must be approved by a vote (see ARTICLE VIII). This approval may either be in advance of the expenditure in the form of a budget, or as ratification of reimbursement. CHFH shall not be obligated to reimburse anyone for expenditures made without prior approval but reimbursement of said expenditures is at the discretion of the CHFH Volunteer Leadership Committee.

ARTICLE VI, Volunteer Leadership Committee Eligibility and Responsibility

1. The positions of the Volunteer Leadership Committee shall be filled within the current membership of CHFH with nominations being taken and a vote (see ARTICLE VIII) being held to affirm those who have accepted for the coming year at the third to last Parent (PEP) Meeting of the school year.
2. In the event that no member can be found willing to accept one of these positions, those who have accepted for the coming school year shall continue to operate the group, fulfilling all of the responsibilities to the best of their abilities with the help of the general membership until someone can be found who is qualified, and willing to serve in the vacant positions.
3. Service shall be for the period of one school year. An individual may serve if they are willing to serve and are affirmed by the association each annual vote for an additional two years within the same position (see ARTICLE VIII).
4. The CHFH Volunteer Leadership Committee may form committees or enlist volunteers to whom they delegate these responsibilities based upon the needs of the group each year.
5. The qualifications to be on the Volunteer Leadership Committee is at least one homeschooled child living in your home, a member of CHFH for at least one year, with no other household member currently in service to the association's Volunteer Leadership Committee and a member in good standing with the association.
6. Volunteer Leaders Committee positions are filled from the membership. Nominations will be made and seconded and affirmed by the association's membership through a vote.
7. Association members nominated to serve in the CHFH Volunteer Leadership Committee must have affirmed in writing their personal agreement with, belief in, and acceptance of the CHFH Statement of Faith unreservedly.
8. Any member on the association's Volunteer Leadership Committee may resign at any time by giving notice to the association.
9. In the event of any position becoming vacant during the school year, nominations will be taken at the next Parent (PEP) Meeting with a majority vote (see ARTICLE VIII) of attending members held the following month to affirm those selected.

ARTICLE VII, Removal of Volunteer Committee Member

1. A CHFH Volunteer Leadership Committee member may be removed from office, if, in the opinion of the remainder of the CHFH Volunteer Leadership Committee, that person fails to carry out his/her required duties and/or his/her attitude or conduct damages the reputation and testimony of CHFH and/or said CHFH Volunteer Leadership Committee member displays a gross violation of biblical principles or CHFH bylaws.
2. Prior to removal of a committee member, attempts for reconciliation shall have occurred according to Article X Conflict Resolution.

3. A Vote of two thirds majority of the Volunteer Leadership Committee is required for all amendments to CHFH bylaws, the removal of a Volunteer Leadership Committee Member, or revocation of CHFH membership of an individual or family.

ARTICLE VIII, Nominations, Position Selections, and Voting

1. Volunteer Leadership Committee oversees the governing of the association; bylaw amendments, conflict resolutions, policies, procedures, membership, teachers, expenses, budgetary restrictions and any set forth guidelines. Each Volunteer Leadership Committee member has one vote to cast in overseeing the preceding articles. A simple majority will pass committee motions with the exception of amending the bylaws.
2. Parent Volunteer and all Members have voting rights and oversee selection of classes, special occasions, events, field trips, committees, fundraisers, nominations for Volunteer Leadership Committee members along with the planning, and scheduling of said proceedings or measures. Each Family has one vote to cast.
3. Parent Volunteers and all Members nominate and vote for the individuals to serve on the Volunteer Leadership Committee at the annually elections meeting or as needed with adequate notice to fill vacancy with a qualified association member.
4. A simple majority carries for all Parent Volunteer and all Members votes. To vote a simple raise of hands to show yes versus no votes will be used. Written confidential ballots will be determined by the Volunteer Leadership Committee or provided at the request of any Parent Volunteer or Member for any vote and any reason.
5. Incumbent members of the Volunteer Leadership Committee must be reaffirmed at the annual elections meeting along with the election of any new member.
6. Annual assessments, elections, reaffirmations and overall planning will take place on the third to last PEP Parents Encouraging Parents Meeting of the year.
7. Association members who are unable to attend any association meeting may submit a private message to the Chair in writing prior to the meeting so that their comments and/or vote may be communicated at the Parent (PEP) Meeting or other association business meeting.

ARTICLE IX, Amending the CHFH Bylaws

1. Proposed amendments to the Bylaws must be submitted in writing. Amendment(s) will be voted on at a special meeting call by the CHFH Volunteer Leadership Committee.
2. Prior to an adoption of the amendment, all members shall be given at least 30-day notice of the date, time, and location of the association's meeting at which the proposed amendment is to be considered.
3. The notice shall state that one of purposes of the meeting is to consider a proposed amendment to the bylaws and shall contain a copy of the proposed amendment.
4. A Vote of two thirds majority of the Volunteer Leadership Committee is required for all amendments to CHFH bylaws, the removal of a Volunteer Leadership Committee Member, or revocation of CHFH membership of an individual or family.
5. Parent Volunteers and all members are welcome to voice ideas and opinions on amendment proposals overseen by the Volunteer Leadership Committee. However, they are extended no voting rights on the governing of the association.

ARTICLE X, Conflict Resolution

Matthew 18:15-17 “Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. ¹⁶ But if he will not hear, take with you one or two more, that ‘by the mouth of two or three witnesses every word may be established.’ ¹⁷ And if he refuses to hear them, tell *it* to the church. But if he refuses even to hear the church, let him be to you like a heathen and a tax collector.”

Matthew 18:15-17 is the guideline to be used when dealing with conflicts affecting CHFH members. The two parties in conflict will work to resolve the problem in person and in confidence. If after a time of prayerful consideration this is deemed impossible, the following steps will be taken:

1. The parties in conflict shall select one member of CHFH Volunteer Leadership Committee for mediation. If they cannot decide on one member, the co-chairman shall, in his/her sole and absolute discretion, assign a CHFH Volunteer Leadership Committee member for mediation.
2. If no resolution is reached, the CHFH Volunteer Leadership Committee member will bring the conflict to the remainder of the CHFH Volunteer Leadership Committee.
3. All parties will be required to submit written statements outlining their viewpoints no less than three days prior to the next scheduled Pep meeting.
4. The CHFH Volunteer Leadership Committee will review the statements and, if deemed necessary, will hold a meeting with all parties present.
5. The CHFH Volunteer Leadership Committee, in its sole and absolute discretion, will be the deciding party. A consensus consisting of two-thirds of the CHFH Volunteer Leadership Committee is required to decide the issue. If a CHFH Volunteer Leadership Committee member is involved in the conflict not as mediator, that member is required to abstain from voting in the conflict matter.
6. The CHFH Volunteer Leadership Committee will make every effort to reach a decision and inform the parties of that decision no later than 30 days after the meeting.
7. All parties involved in the conflict agree to abide by the decision of the CHFH Volunteer Leadership Committee.

ARTICLE XI, Revocation of Membership

1. The association CHFH, in its sole and absolute discretion, has the right to revoke the membership of any member if the member has violated the terms of these bylaws. A member may voluntarily resign their membership any time for any reason. In the event of a member’s resignation or revocation of membership, said member shall not have any claim for refund of any monies paid.
2. If a member violates any of the terms of these bylaws, the Volunteer Leadership Committee, in its sole and absolute discretion, reserves the right to suspend the family’s membership in all CHFH classes, events, and activities. An investigation will begin within two weeks of the suspension.
3. For revocation, a specific, closed meeting is required with the member invited to attend. All members of the Volunteer Leadership Committee must be present at the meeting. Prior to revocation, attempts for member reconciliation shall have occurred according to Article X Conflict Resolution. A consensus consisting of two thirds of the entire Volunteer Leadership Committee is required to revoke a membership. The final decision on revocation will be made within three weeks of the closed meeting.

Article XII, Parliamentary Authority

Roberts Rules of Order Simplified and Applied shall govern meetings as needed where they are not in conflict with the bylaws or other rules of CHFH.

ARTICLE XIII Dissolution of Christian Homeschoolers of Fountain Hills

1. In the event of dissolution of this association due to lack of participation, or for any other legal reason, prior notice to all members will be given.
2. Two-thirds vote by CHFH Volunteer Leadership Committee can dissolve CHFH. All outstanding bills will be paid. No annual dues will be returned.
3. Any remaining funds in the treasury at the time shall be divided evenly between two nonprofit organizations named HSLDA (Home School Legal Defense Association) and AFHE (Arizona Family Home Educators) as determined by the remaining leadership.